Reporting Month: **MONTH/YEAR**

Please provide a short TRACE narrative summary addressing the questions below. This report should be submitted with each Monthly Billing Invoice Package (BIP).

1. **Briefly describe any activities and/or things that went well this month (e.g. communication efforts, community meetings, case consults, etc.).**
2. **Briefly describe any project challenges and/or barriers experienced this month. How were these challenges or barriers navigated?**
3. **Anything else you would like to add?**